

Prince George Agricultural and
Historical Association

4175 18th Avenue

Prince George, British Columbia

Tel: 250-563-4096 Email: pgbcne@gmail.com

BCNE Renaissance Faire

Food Truck Application July 25 -26, 2026

Company Name: _____

Contact Name: _____ Phone: (____) _____ Alternate: (____) _____

Email: _____ Website: _____

Mailing Address: _____ City: _____ Prov: _____ PC: _____

Indicate Concessionaire Size: (bumper to hitch)

Application Requirements

1. Total payment is required for this application to be processed.
2. Applications without complete contact information will not be processed.
3. **Unsigned applications will not be processed.** By signing, you acknowledge and agree to follow all rules and regulations.
4. **A menu, price list, and current picture must accompany the application.**
5. Registration and payment of registration fees does not guarantee application acceptance. Applications will be adjudicated once all required information is received. The BCNE reserves the right to accept and reject any application. All unsuccessful applicants will be refunded their fees in full.

Set Up: Saturday July 26, 2025, between 9:00am – 11:45 am.

Check In: Please report to the BCNE volunteer in the Ag Arena to find your location. **All concessionaires must check in before proceeding to their designated location.**

Dates and Minimum* Hours of Operations for Concessionaire during the BCNE:

Saturday July 25, 2025 noon – 8:00pm*

Sunday July 26, 2025, 10:00am – 4:00pm

Move Out Times:

Sunday July 26, 2025, 4:30pm – 8:30pm

NO VEHICLES PERMITTED ON THE GROUNDS BEFORE 4:30PM

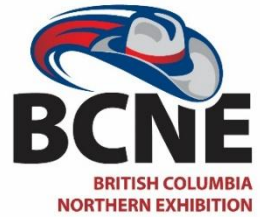
BCNE Renaissance Faire

Food Safety, Insurance, Power

Fire Sticker, Menu and Pricing



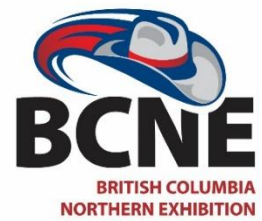
PGAHA
Prince George Agricultural
and Historical Association
SINCE 1912



1. **Permit to Operate:** Your application to Northern Health must be completed by you, and received by them directly, prior to May 15, 2026. Upon approval, a copy must be forwarded to the PGAHA office. The original permit must be displayed in a conspicuous place in your work area. Concessionaires will not be permitted to operate without a Northern Health approval on file. Concessionaires must ensure that they are following all food safe regulations as per their food safety plan; failure to do so will result in your removal from grounds with no refund. **If you have a permit from outside the Northern Health region, it will need to be reviewed and approved by Northern Health.**
2. **Liability Insurance:** Must be purchased with a company licensed to provide insurance in British Columbia and in the minimum amount of \$2,000,000.00. The Prince George Agricultural and Historical Association (BCNE) and the City of Prince George must be listed as “Added Insured”. A copy must be provided with your application.
3. **Central Display:** If you require table(s), chairs, additional lighting, tents etc. be sure to order as soon as possible, directly from Central Display 250-961-4006.
4. **Menu list must be attached with your application.**
5. All equipment **MUST** have the proper **Fire Suppression Sticker** visible for Inspection and **a copy of the sticker MUST also be attached to your application** (ask your local Fire Department for an inspection to receive your sticker, if you haven’t already done so).
6. **Documentation Deadline:** All documentation must be submitted by June 1st. (any extensions to this deadline must be requested and approved in writing) Failure to supply required documents will result in the forfeit of application and the spot will be offered to the first person on the waitlist.

BCNE Concessionaire

Rules and Regulations



1. **Allotment of Space:** The allotment of space shall be at the discretion of the BCNE. All spaces are subject to availability and are booked on a first paid basis. All efforts will be made to avoid more than two main products being sold; however, **it is not guaranteed** and there may be Concessionaires selling some of the same products/services. In all cases, the BCNE reserves the right to reject or accept conditional applications at any time.
2. **Payment Schedule:** Full payment is required at the time the application is submitted. Payments can be made by Visa, Mastercard, E-transfer, cheque or cash.
3. **Use of Space:** The space contracted is to be used solely for the Concessionaire whose name appears on the application and only for those products listed on the application menu. The Concessionaire agrees the allotted space shall not be assigned, shared or subleased in whole or part except with written approval of the BCNE. The Concessionaire agrees to occupy the space for the full two days of the Renaissance Faire. No one vendors will be accepted.
4. **Cancellations and Refunds:** Cancellation of any booked space after May 1, 2026, will result in no refunds being owed by the PGAHA/BCNE; all monies paid will be held by the PGAHA/BCNE and the space will be resold. No refunds will be made for any space not used or for space remaining unoccupied during the event. The BCNE may rent or use the unoccupied space for other purposes with no obligation of refund.
5. **The Concessionaire** will accept the space in the condition in which they rented. The Concessionaire will leave the space as they found it. **Concessionaire will be billed a fee up to \$250.00 for any clean up** required by the BCNE. Garbage is to be disposed of by the Concessionaire in the bins provided. This includes oil waste.
6. **Vehicles:** All vehicles must be off the grounds by 11:45am Saturday morning of the Renaissance Faire. Parking is available **OUTSIDE** of the Ag Arena. **NO** vehicles permitted on the grounds for tear down before **4:30pm on Sunday July 26, 2026**. **If vehicles are seen on the grounds after 11:45am, this may reflect on any further involvement with the BCNE and it's events.**
7. **Signs advertising** your business must remain out of public walkways and other event areas. The BCNE reserves the right to remove any signs that are not within your rented space should they deem necessary.
8. **Damage and Liability:** The Concessionaire is responsible for all damages to the BCNE facility or display equipment. The BCNE will maintain security services and will take reasonable precautions to safeguard Concessionaire property; however, the BCNE assumes no responsibility or liability for loss or damage through any cause of goods, exhibits or any other materials owned, rented or leased by the Concessionaire.
9. **Safety:** The BCNE has the right to limit the generation of noise, smell, dust, smoke, litter and method of operation, creation of safety hazards or any other result, which may be objectionable or otherwise distract from or be out of keeping with the character of the show as a whole. Concessionaire spaces must be maintained in a neat and orderly manner throughout the show.

10. **Concessionaires** are aware that inclement weather, including thunder, rain, wind and electrical storms can sweep the grounds at any time and must ensure that their tents/displays/items are adequately secured and do not pose any danger to any person or their property, including unsecured shelters. The BCNE is not responsible for any items damaged due to weather. There are NO REFUNDS for any misfortunate happenings or loss of revenue due to weather or any other “act of god.”
11. **PGAHA/BCNE celebrates a vibrant and diverse community** by providing space to community organizations; however, organizations or vendors promoting any type of hate or prejudice are not permitted, and if set up will immediately be asked to leave.
12. **The consumption of alcohol or illicit drug use** or any related illegal activity will result in immediate expulsion from the ground with NO REFUNDS and Legal action may apply.
13. **Any Concessionaire found in non-compliance** with these rules and regulations may be either given the opportunity to take corrective measures or be directed to leave the grounds immediately with the assistance of Security and/or the RCMP, if required, for the duration of the event, with no reimbursement of funds due to them, and may be banned from future years of BCNE Events.
14. **Interpretation and Enforcement:** The management of the BCNE rests with the Prince George Agricultural and Historical Association (PGAHA). These conditions of contract, display rules and regulations form part of the contract between the Vendor and the BCNE. All matters in question not covered by these regulations are subject in the first instance, to the decision of the President and/or General Manager of the PGAHA, or their duly authorized representative(s). All decisions made shall be adhered to by all parties. It is the responsibility of the Vendor or their designated representative to familiarize themselves with the rules and regulations.
15. **Privacy Policy:** The information collected in this application will only be used for the purposes of updating the Prince George Agricultural and Historical Association’s confidential community group database to ensure communication between the event and its vendors. Information provided will not be shared unless written permission is received. This information is collected and managed in strict accordance with the *Personal Information Protection Act*.

By signing, you agree that you have read and agree to all the rules and regulations:

Signature: _____ Date: _____

Concessionaire Invoice



Payment Options:

	Price (GST included)	Payment in full by:	Cost:
Concessionaire	\$100.00	Application date	\$

For any tent needs – Contact Central Display 250-961-4006.

BOOTH TOTAL: \$ _____

PAYMENT:

Please make cheques payable to: Prince George Agricultural and Historical Association OR PGAHA

Mail to: PO Box 955 Stn A, Prince George BC, V2L 4V1

Visa/Mastercard accepted via phone (250) 563-4096

E-transfer: bcnepayment@gmail.com

Company Name: _____

Signature: _____ Date Signed: _____

Method of Payment: _____ Date Received: _____